



Phone: 022-26431875

TIN : 27390264883C

BEML LIMITED

32 A, Bazaar Road, Bandra (West), Near Jain Mandir, Mumbai - 400050

Ref. No. MKW/343

Date: **16/07/2022**

Dear Sir,

Sub: E-Tender through BEML SRM for Hiring of Vehicles (White Colour) on AS & WHEN REQUIRED Basis.

BEML Ltd., a Govt. of India Mini Ratna Public Sector Company under Ministry of Defence is planning to hire Vehicles (white colour) at Regional Office, 32 A, Bazaar Road, Bandra (West), Near Jain Mandir, Mumbai – 400050, on As & When Requirement basis for VVIP / CMD for a period of 2 years. Interested parties may download the tender documents and submit the tenders online through BEML SRM System.

Please read the instructions carefully and submit your bid in SRM System complete in all respects **before 14.00 Hrs. on date 26/07/2022.**

Thanking you,

Yours faithfully,

For BEML LIMITED

Encl: Tender Document – 16 pages.

BEML LIMITED

32 A, Bazaar Road, Bandra (West), Near Jain Mandir, Mumbai - 400050

TENDER DOCUMENT

FOR

HIRING OF Vehicles (White Colour) on AS & WHEN REQUIRED Basis

CLOSING DATE & TIME

26 July 2022 at 14.00 hrs

Date & Time of Opening of Technical Bid

26 July, 2022 at 15.00 hrs

This Tender Document contains 16 (Sixteen) Pages

BEML LIMITED

32 A, Bazaar Road, Bandra (West), Near Jain Mandir, Mumbai - 400050

NOTICE INVITING TENDERS

Tenders in two-bid system (Technical Bid and Commercial bid in e-mode through BEML SRM platform) are invited for providing following vehicles on as & when requirement basis for Mumbai & Pune:

Item Data Sl.No.	Particulars	Maruti Suzuki Dzire (AC Diesel)	Innova Crysta (AC Diesel)	Honda City/ SX4 AC(Petrol)	Toyota Corolla Altis (AC Diesel)
01)	Rate per vehicle excluding GST for 80 Km & 12 hours a day	Rs...../ Month	Rs...../ Month	Rs...../ Month	Rs...../ Month
02)	Charges for extra Hour beyond 12 Hrs a day at Rs. per extra Hr	Rs...../ Extra Hr	Rs...../ Extra Hr	Rs...../ Extra Hr	Rs...../ Extra Hr
03)	Charges for extra kilometer beyond 80 KMs per day at Rs. per KM	Rs/ KM	Rs/ KM	Rs/ KM	Rs/ KM
04)	Rate per vehicle excluding GST for 40 Km & 6 hours a day	Rs/ KM	Rs/ KM	Rs/ KM	Rs/ KM
05)	Charges for extra Hour beyond 6 Hrs a day at Rs. per extra Hr	Rs/ Extra Hr	Rs/ Extra Hr	Rs/ Extra Hr	Rs/ Extra Hr
06)	Charges for extra kilometer beyond 40 KMs per day at Rs. per KM	Rs/ KM	Rs/ KM	Rs/ KM	Rs/ KM
07)	Driver Special Allowance beyond 12 HRS	Rs...../hour	Rs...../hour	Rs...../hour	Rs...../hour
08)	Driver special allowance (bata) for using the vehicle for outstation trip	Rs...../day	Rs...../day	Rs...../day	Rs...../day

Duration of contract: 02 years from the date of award of contract.

Last date & time: **26 July 2022 at 14.00 HRS** for online submission of tender documents.

Note:-

1. EMD to be paid only in the form of DD in favour of BEML Ltd., payable at Mumbai. Scan copy to be uploaded in e-tender and original DD should be submitted before opening of Technical Bid. **Online Payment can also be carried out to the following account: BEML LIMITED Account No. 11037319105 IFSC Code SBIN0001821 Bank Name State Bank of India Branch address (01821) CHURCHGATE MUMBAI-400020.** Bidder has to upload scanned copy /proof of the Online Payment Transfer.
2. Contract will be governed by all statutory requirements amended from time to time and General terms & conditions of the contract of BEML Ltd.
3. BEML Ltd reserves the right to reject any or all the tenders without assigning any reasons whatsoever. Decision of BEML Ltd in this regard shall be final & binding to all parties.

For **BEML Limited**

Regional Manager

INSTRUCTION TO BIDDERS

- 01) Both Technical Bid (except original DD for EMD) and Price bid are to be submitted through electronic mode only in the system.
- 02) **DD for EMD Rs. 10000.00 (Rs. Ten Thousand Only)** in favour of BEML Ltd., payable at Mumbai has to reach the address as mentioned below on or before the closing date and time of the tender:

**Regional Manager
BEML Limited
32 A Bazaar Road
Bandra (West)
Near Jain Mandir
Mumbai – 400 050**

**Online Payment can also be carried out to the following account: BEML LIMITED
Account No. 11037319105 IFSC Code SBIN0001821 Bank Name State Bank of India
Branch address (01821) CHURCHGATE MUMBAI-400020. Bidder has to upload
scanned copy /proof of the Online Payment Transfer**

- 03) Bidders are required to go through instructions carefully and submit the bid as required. Clarifications if any may please be obtained from HR Department on any working day.
- 04) Tender is in two bid system.
- 05) Please note that as per the directives from Ministry of Defence, Class 3 Digital Signature is mandatory for submission of bid on our e-Procurement system. System will not accept Class 1 or Class 2 Digital Signatures.
- 06) Please note that activation of the Digital Signature Token in our system happens after 12.00 midnight from the Start Date of the validity, i.e. the next date after the Start Date of the validity. Hence in case you are getting a new Class 3 Digital Signature Token or arranging renewal of the existing Class 3 Digital Signature Token, it is advisable to get the same at least two days before the due-date of the tender.
- 07) In case of any queries on Digital Signature or submission of bid in the system, please contact BEML SRM Team on 080-22963269, 080-22963141 or e-mail to admin.srm@beml.co.in.
- 08) The Vehicle requirement is for Mumbai & Pune Office.

Submission of Technical Bid:

Please upload all the technical bid documents in the Collaboration Folder in the system. Please ensure that no price details are mentioned in any of the documents uploaded as part of the Technical Bid.

Technical bid: Following documents should be uploaded in Collaboration Folder on SRM Platform:

- a) Scanned copy of the entire tender document duly signed by the bidder. Any alteration, erasure or over-writing will render the tender invalid. Alteration neatly carried out and duly attested over with the full signature of the bidder however is permitted.
- b) Scanned copy of duly filled Annexure – A Format. The name of the bidder with full official address, email, landline and mobile phone numbers shall be furnished.
- c) Scanned copy of DD for EMD amount or online payment proof.
- d) The bidders shall submit relevant records in proof of complying with qualification criterion conditions along with the Technical Bid as per Annexure-A.
- e) Transport contractors should have a fleet of minimum 10 (Ten) vehicles of not prior to 2020 model under their disposal for deployment and the details of the vehicle shall be provided along with the technical bid.
- f) The vendor should have a valid bank account number and shall provide the account details in the technical bid. Payment to the contractor will be made either by crossed cheque or RTGS mode.
- g) Transport contractors should have valid PAN Number; Income Tax will be deducted at source as per the Income Tax rules prevailing.
- h) Transport contractors should have GST number, contractors not fulfilling the criterion shall submit the GST number as and when they become liable to pay GST.
- i) In case of partnership firm the name and address of all the partners together with a certified copy of the partnership deed shall be furnished. All the parties have to sign the tender document unless signed by the power of attorney holder.
- j) Partnership companies should enclose copy of partnership deed.

Submission of Price Bid:

1. **Commercial Bid:** Please quote the price details in 'Item Data' in the system only against the respective items provided therein.
2. Technical Bids of the bidders will be opened first on the Technical Bid Opening Date/Time. Price Bids of the technically accepted bidders only will be opened subsequently on completion of the technical evaluation.
3. The bidder shall accept all the terms and conditions of the tender.
4. Before making the offer, the bidders are advised to carefully go through the terms and conditions, which form part of the agreement. For any further details required, tender issuing officer of BEML Ltd., may be contacted in person or through telephone nos. 022-26431875 or email mkw@beml.co.in / mw@beml.co.in.
5. BEML Ltd reserves the right to assess the capacity and capability of the parties for pre-qualification. The company also reserves the right to accept or reject any or all the tenders or any part thereof at any stage of process without assigning any reason whatsoever. The company has no obligation to accept the lowest tender. Offer of the Bidder if prima-facie found not comparable with the quantum of work envisaged and the bid is an effort to be L1, then the offer is liable to be rejected. BEML Ltd decision in this regard shall be final and binding.

6. **PRICE BID – The bidders are required to enter the price for all the items listed in the ‘Item Data’ in SRM System only.** The price should be quoted for each item after careful study of the actual job requirement so that, in case the contract awarded, contractor should not express any difficulties in execution of the contract.
7. The rates quoted shall be complete inclusive of the fuel charges for the vehicle, wages for the driver, maintenance charges for the vehicle, taxes, comprehensive insurance for the vehicle and the passengers and other expenses. The GST shall be excluded from the rates, which will be paid extra at the applicable rate.
8. The bidders should note that the Income Tax as applicable will be deducted from the bills of contractor.
9. BEML Ltd reserves the right to award the contract to one or more contractors simultaneously as deemed fit at the initial stage or during the contract period.
10. In the event of furnishing false information / incomplete information, the offer(s) shall be rejected.
11. BEML Ltd reserves the right to reject any bid, which is technically unacceptable and unworkable. Further BEML Ltd also reserves the right to reject any or all bids without assigning any reasons thereof.
12. Successful bidders shall enter into an agreement on non judicial stamp paper of Rs. 200/- as a token of having accepted the rates, terms and conditions of the contract as per the proforma given by BEML Ltd.
13. Any written communication required to be sent to the contractor in writing shall be sent at the address mentioned on the **Annexure – A document uploaded by the contractor** or to any other address subsequently intimated by contractor in writing to BEML Ltd for the contact purposes.
14. BEML Ltd shall not be responsible for any acts and omissions of the Drivers/Staff of bidders and liabilities arising out of the acts and omissions as such will be borne by the bidders.
15. Duration of contract will be for 24 months from date of award of contract. However, BEML reserves right to extend the contract for another 12 months under same terms and conditions.

A. SCOPE OF WORK:-

BEML Ltd, Regional Office, Mumbai intends to hire the following vehicles for Mumbai & Pune:-

Item Data Sl.No.	Particulars	Maruti Suzuki Dzire (AC Diesel)	Innova Crysta (AC Diesel)	Honda City/ SX4 AC(Petrol)	Toyota Corolla Altis (AC Diesel)
01)	Rate per vehicle excluding GST for 80 Km & 12 hours a day	Rs...../ Month	Rs...../ Month	Rs...../ Month	Rs...../ Month
02)	Charges for extra Hour beyond 12 Hrs a day at Rs. per extra Hr	Rs...../ Extra Hr	Rs...../ Extra Hr	Rs...../ Extra Hr	Rs...../ Extra Hr
03)	Charges for extra kilometer beyond 80 KMs per day at Rs. per KM	Rs/ KM	Rs/ KM	Rs/ KM	Rs/ KM
04)	Rate per vehicle excluding GST for 40 Km & 6 hours a day	Rs/ KM	Rs/ KM	Rs/ KM	Rs/ KM
05)	Charges for extra Hour beyond 6 Hrs a day at Rs. per extra Hr	Rs/ Extra Hr	Rs/ Extra Hr	Rs/ Extra Hr	Rs/ Extra Hr
06)	Charges for extra kilometer beyond 40 KMs per day at Rs. per KM	Rs/ KM	Rs/ KM	Rs/ KM	Rs/ KM
07)	Driver Special Allowance beyond 12 Hrs	Rs...../hour	Rs...../hour	Rs...../hour	Rs...../hour
08)	Driver special allowance (bata) for using the vehicle for outstation trip	Rs...../day	Rs...../day	Rs...../day	Rs...../day

1. The successful bidder will be chosen based on the lowest quote as per Annexure –“B” Part-B-1 & B-2 for the vehicle chosen.

2. The requirement of number of cars may increase or decrease during the validity of the contract and contractor shall accordingly provide the vehicles. For any increase, the rates for the type of car agreed upon shall also be applicable for the additional car to be provided.
3. After entering into the contract, the vehicles deployed to BEML Ltd, contract shall be at sole disposal of BEML Ltd only and shall not be let or sublet to others, during the usage period.
4. The services of vehicles is to be provided for week days, Monday to Saturday from 8.00 AM to 8.00 PM. Requirement of vehicle on Sunday and Holiday if any will be intimated by BEML in advance and is to be arranged accordingly. The rates shall be quoted accordingly, no separate billing / rate will be made for Sundays or Holidays. The vehicle requirement duration may be changed based on BEML requirements such as booking request may be made before 8AM or after 8PM also. Rates may be quoted accordingly.
5. Normal usage of the vehicle is between 8.00 AM to 8.00 PM for about 12 hours on any day for 80 Km. Usage of vehicle beyond this time period & distance will be treated as additional service for which extra hour charges will be paid and is to be quoted by the bidders in the tender.
6. Normal usage of the vehicle is considered for a VVIP & CMD running of 80 Kms per day / 12 Hours for listed vehicles. Charges for extra kilometer beyond 80 kms / 12 Hours will be paid for which rate shall be quoted in by the bidders in the tender.
7. All vehicles should be in white colour with interior covers for seat also being white, having fresh Water Bottles – (2 qty) and newspaper facility along with cell phone charging facility- including I-phone charger, GPS navigation system, Umbrella facility for rainy season.

TERMS & CONDITIONS:

A. QUALIFICATION CRITERIA:-

The bidders shall submit relevant records in proof of complying with qualification criterion conditions along with the Part – A: Technical Bids.

1. Transport contractors should have a same model of fleet of minimum 10(ten) vehicles of not prior to 2020 model under their disposal for deployment and the details of the vehicle shall be provided along with the technical bid.
2. The vendor should have a valid bank account number and shall provide the account details in the technical bid.
3. Transport contractors should have valid PAN Number; Income Tax will be deducted at source as per the Income Tax rules prevailing.
4. Transport contractors should have GST number, contractors not fulfilling the criterion shall submit the GST number as and when they become liable to pay GST.

B. GENERAL TERMS & CONDITIONS:-

1. Earnest Money Deposit (EMD) as indicated in the NIT (Notice Inviting Tender) is to be submitted along with tender documents Part – A. EMD is payable through Demand Draft favoring BEML Ltd payable at Mumbai or Online Payment can also be carried out to the following account: BEML LIMITED Account No. 11037319105 IFSC Code SBIN0001821 Bank Name State Bank of India Branch address (01821) CHURCHGATE MUMBAI-400020. Bidder has to upload scanned copy /proof of the Online Payment Transfer.
2. The tenderer does not commence the work within the period as per LOI / Contract. In case the LOI / Contract is silent in this regard then within 15 days after award of contract.
3. EMD given by all unsuccessful tenderers shall be refunded normally within 30 days of acceptance of award of work to the successfully tenderer. EMD shall not carry any interest. EMD for successful bidder will be held till contract period.
4. The tender document shall be deemed to form an integral part of the contract to be entered for this work.
5. BEML Ltd reserves the right to have parallel / similar contract with any number of contractors.
6. Disputes if any arising between the company and the supplier in connection with this purchase order or any other matters connected herewith that same referred to a sole arbitrator to be appointed by BEML. The arbitration / proceedings shall be in accordance with provisions of Indian Arbitration and conciliation Act 1996 and Rules framed there under. The place of arbitration shall be at Bangalore or any other place mutually decided by and between the company and the supplier and all arbitration proceedings shall be conducted in English language. The award of the sole arbitrator shall be final and binding on all the parties.
7. In case of any suit or other legal proceedings arising under or relating to this contract, the courts at Mumbai shall only have jurisdiction.
8. **Contract rate is purely on AS & WHEN basis for category specific vehicles, there is no minimum guarantee for vehicle booking.**

C. CONTRACT SPECIFIC TERMS & CONDITIONS:

- 01) The vehicles will normally be utilized by Regional Office, Mumbai under BEML Ltd for plying within Maharashtra and surrounding areas viz. Thane, Ambernath, Panvel, Vashi, Pune, Nasik etc. and surrounding area of Mumbai & Pune.
- 02) However, the vehicles may be utilized for outstation trips also if required in special cases and in such a case driver special allowance (Bata) will be paid separately (up to 10.00 PM and beyond 10.00 PM) for which rates shall be quoted in the price bid.
- 03) Normal usage of the vehicle is for 80 Km/12 Hours a day basis, however for extra kilometers rates over and above the contract will be paid, for which the rates are to be quoted separately in the price bid.

- 04) Normal usage of the vehicle is on weekday i.e., Monday to Saturday, however, the vehicle if required on Sundays and Holidays shall also be provided.
- 05) Dead Kilometer distance (for conveyance of the vehicle from the contractor's office to BEML Ltd and back) is considered at actual distance or 5 kilometers whichever less. In case origin destination is not BEML office, in such case limits for 10 Kms or actuals less than 10 Kms of total dead Km distance from Supplier office to booking destination may be considered only if dead Km distance is more than 5 Kms. Supplier to inform the registered office location with address proof.
- 06) In case the reporting / release point is other than BEML Ltd, distance from contractor's office to the reporting / release point at actual KM and actual time in hours will be considered with maximum limit of 10 Kms.
- 07) The dead KM is part of 80 Km given as per the contract.
- 08) The vehicles deployed for the contract should not be owned by BEML employees and or their dependants, the ownership details of the vehicle to be submitted by the successful bidder before deployment and if there is any contravention of this clause, the contract will be terminated immediately and the Security Deposit will be forfeited.
- 09) The vehicle deployed for the contract shall **be new or of 2020** and onwards model vehicles only shall be provided.
- 10) The vehicle should have been registered u/s 2(35) of the Motor Vehicles Act for commercial use with RTO under taxi permit. Successful bidder shall submit documentary proof of the same before deployment.
- 11) The vehicle employed shall be well maintained in good running condition and road worthy to ensure smooth and trouble-free service during the entire contract period.
- 12) The deployment of vehicle shall be punctual always. Late reporting and absence will attract penalty at the discretion of BEML Ltd.
- 13) Any unauthorized journey undertaken by the driver / contractor during the contract period will be disallowed and will be penalized at the discretion of BEML Ltd.
- 14) While deploying the vehicle, the contractor shall ensure the following always: -
- a) Valid and relevant documents for the vehicle and driver viz., Registration Certificate, Tax paid challans / Endorsement, Insurance, Fitness Certificate, Driving License, Commercial use permit, emission test certificate etc.
 - b) **Vehicle shall be in full preparedness for the full day service including the fuel in the tank, preparedness of the driver and reasonable money with the driver for meeting contingency requirements.**
 - c) A mobile phone with the driver in working and charged condition.
 - d) A first aid kit in the vehicle.
 - e) Good upholstery for the seats and with cotton cloth covering on the top. The cotton cloth shall be regularly washed and maintained in hygienic condition and should be white in colour.

- f) Vehicle before deployment should be washed and maintained cleanly both exteriors and interiors.
- g) Essential minimum spares viz., fan belt, spare wheel properly inflated, spare bulb & fuses, jack, standard tools and tackles to attend to emergencies.

15) Duties and responsibilities of the driver:

- a) Driver employed for the vehicle should have minimum of 5 years / experience, physically fit, having good eyesight and reflexes.
- b) Driver shall have valid driving license for the type of vehicle and keep it updated as when required.
- c) Driver should be aware of the localities and routes within Mumbai City & Pune and outside Mumbai & Pune like, Thane, Kalyan, Pune, Nashik.
- d) Driver should have knowledge of Marathi, Hindi and English languages.
- e) Drivers shall wear white uniform – both the trousers and shirts while on duty.
- f) While deployed for duty, the driver should be courteous to the passengers and well behaved. The driver shall open and close the doors for all the passengers while getting into and getting out of the vehicles.
- g) The driver should get inside the vehicle only after passengers are seated and made comfortable.
- h) While on duty to pick up guests from Railway Station / Bus Stand / Airport, the driver should display the plaque card at the EXIT or suitable location for welcoming the passenger.
- i) The driver shall park the vehicle only in the designated parking area always.
- j) The driver shall not smoke cigarettes / beedi nor use other tobacco products while on duty.
- k) The driver shall not spit, belch and make unsavory gestures while performing duty.
- l) The driver shall not consume alcohol and shall not be under the influence of alcohol while on duty.
- m) The driver shall not use mobile phone while driving; calls if any shall be attended only by stopping the vehicle at suitable location.

16) Trip sheet booklet will be provided by BEML Ltd for each of the vehicle for every trip & the driver has to ensure its proper filling and acknowledgement while performing the duty. The trip sheet details as recorded and signed will be the basis for preparing the bills.

17) The contractor shall not sub-let the vehicles deployed to BEML Ltd, instances found if any will be viewed seriously and contract is liable for termination and black listing of the contractor. No correspondence shall be entertained in this regard and the decision taken by BEML Ltd is final and shall be binding on the contractor.

18) For non fulfillment of the contract conditions, BEML Ltd reserves the right to impose penalty on the contractor as follows:-

- a) For non-supply of stipulated vehicle as per request at a rate of 1.5 times the normal rate i.e., rate of the vehicle X 1.50; penalty is subject to force major conditions like accident, public unrest, natural calamities etc., at the discretion and verification of BEML Ltd.
- b) In the event of the breakdown of the vehicle, alternative arrangement of similar vehicle shall be made within reasonable time by the contractor failing which penalty as above will be applicable.

- c) For late reporting of the vehicle; Rs. 100/- for each instance for the first three instances, which will be Rs. 200/- per instance thereafter.
 - d) For indulgence of disobedience / misbehavior / malpractice / fraud or any act of misdemeanor of the driver while on duty a penalty of Rs. 750/- per incidence will be levied.
- 19) In the event of contractor failing to provide the vehicle as above and BEML Ltd shall be at liberty to make alternative arrangements, the expenditure for such arrangements and for the loss / damage incurred by BEML Ltd as a result of such non-compliance will be deducted from the next running bill or will be charged to the contractor against alternative arrangement expenditure. BEML Ltd reserves the right to determine the cost of deduction at its sole discretion.'
- 20) For repeated non-compliance of contract conditions, BEML Ltd reserves the right to terminate the contract and make alternative arrangements. The cost of making such alternative arrangements will be levied on the contractor and will be deducted from the running bills or will be charged to the contractor against alternative arrangement expenditure.
- 21) BEML Ltd reserves the right to check the speedometer / odometer of the deployed vehicle at any point of time and if it is found inaccurate / tampered, suitable action deemed fit will be taken.
- 22) Only authorized staff attached to the contractor and driver nominated shall be allowed entry inside of the company or any other premises during the course of contract. The successful bidder shall provide the details of the drivers and authorized representatives for this purpose before commencing the work.
- 23) The contractor and the authorized representatives including drivers will be held responsible for any breach of the terms and conditions of the contract.
- 24) Accidents during the course of the work should be reported by the contractor / driver immediately to BEML Ltd., delayed information may be permitted however not later than 12 hours. Contractor shall submit detailed report of any such accident or incident.
- 25) The contract will operate their vehicles entirely at their own risk and BEML Ltd shall not be held responsible for any damage / losses incurred both for the vehicle or persons traveling in the vehicle any time.
- 26) The contractors shall make their own arrangement for parking the vehicles overnight and during off days and holidays.
- 27) The successful bidder shall ensure that all their vehicles under the contract are covered by a comprehensive insurance by a leading / reputed insurance provider. The insurance policy shall cover compensation for the loss / damage to the vehicle, Driver and co-passengers as well. Under no circumstance shall BEML Ltd be liable to compensate any loss / damage that may be caused to / by the vehicle while engaged in discharge of the contractor's obligations under this contract.
- 28) As and when required, route permit / national permit / clearance from RTO or any other authority concerned and compliance of any other legal formalities connected with contract have to be arranged by the contractor at his cost. BEML Ltd will not take any responsibility and will not bear any additional expenses in this regard.

- 29) The contractor at his own expense reinstate and make good to the satisfaction of BEML Ltd and pay compensation for any injury to any person, loss / damage occurred to any property or rights whatever including property and rights of BEML Ltd and its bonafide users of the vehicle, for the injury, loss / damage arising out of or in connection with or during the execution of the contract and further contractor shall indemnify the BEML Ltd against all claims enforceable against BEML Ltd or its bonafide users of the vehicle.
- 30) All the offers received will be scrutinized and only technically qualified offers will be considered for Price Bid opening.
- 31) The Technically unqualified offers will be rejected.
- 32) The contract will be in force for 24 months from the date of deployment of vehicles
- 33) BEML Ltd reserves to short close the contract at its discretion at any point of time with giving a notice of 30 days.
- 34) Payment to contractor will be made within 30 days from the date of submission of bills. Contractor will submit the bills (in duplicate) on monthly basis, which will be duly verified, checked and passed by BEML Ltd and forwarded to Finance Department for releasing payment to the party.
- 35) The actual taxi parking charges / toll charges / permit charges incurred at airports / railway stations / check posts or any other places will be reimbursed on production of actual receipt without any corrections or overwriting. Any fine related charges as per Road Transport authority, service provider has to bear charges.

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FORMAT FOR PROVIDING INFORMATION PERTAINING TO TECHNICAL BID

(To be filled in and should be signed with seal by the tenderer - Scanned copy to be uploaded in Collaboration Folder)

PART – A

01)	Name of the Individual / Travel / Tour / Taxi Operation and Address	
02)	Telephone No. – Landline Telephone No. – Mobile Email ID	
03)	Registration of Tour / Taxi Operator / Travel Agency	
04)	Annual Turnover of the last 03 years (copy of Income tax Return to be attached duly attested by Competent Authority) FY 2019-20 FY 2020-21 FY 2021-22	
05)	Experience credential for operating hiring of cars (Please provide the contract details along with copies of contract / work order copies – Atleast one Contract with PSU for execution with WO and Execution / ongoing certificate – within last 5 years. In case of private parties – 2 WO with work completion or latest invoice with payment receipt to be uploaded)	
06)	Contractors Fleet Strength (Please provide the fleet details viz., type of vehicle, model, registration number etc., – Only fleet details to be uploaded)	
07)	Banker's name and Address Account Number	
08)	PAN No.	
09)	GST Number	
10)	No. of vehicles owned which are not more than 02 years old i.e. vehicle registered after January 2020 only	
11)	Agreeable for Tender Terms and Conditions. (Please upload scan copy of the tender document duly signed and stamped)	Yes / No
12)	Undertaking on Company letter head - This is to certify that Our firm.....is not blacklisted in any other PSU and is not under any liquidation and is not bankrupt	Yes / No

Note: Partnership companies should enclose copy of partnership deed.

Annexure to our Tender Notice No. MKW/343/

dated: 16-07-2022

B1

PRICE BID SCHEDULE

This is only for reference. Price is to be entered in the 'Item Data' in SRM System ONLY

Item Data Sl.No.	Particulars	Maruti Suzuki Dzire (AC Diesel)	Innova Crysta (AC Diesel)	Honda City/ SX4 AC(Petrol)	Toyota Corolla Altis (AC Diesel)
01)	Rate per vehicle excluding GST for 80 Km & 12 hours a day	Rs...../ Month	Rs...../ Month	Rs...../ Month	Rs...../ Month
02)	Charges for extra Hour beyond 12 Hrs a day at Rs. per extra Hr	Rs...../ Extra Hr	Rs...../ Extra Hr	Rs...../ Extra Hr	Rs...../ Extra Hr
03)	Charges for extra kilometer beyond 80 KMs per day at Rs. per KM	Rs/ KM	Rs/ KM	Rs/ KM	Rs/ KM
04)	Rate per vehicle excluding GST for 40 Km & 6 hours a day	Rs/ KM	Rs/ KM	Rs/ KM	Rs/ KM
05)	Charges for extra Hour beyond 6 Hrs a day at Rs. per extra Hr	Rs/ Extra Hr	Rs/ Extra Hr	Rs/ Extra Hr	Rs/ Extra Hr
06)	Charges for extra kilometer beyond 40 KMs per day at Rs. per KM	Rs/ KM	Rs/ KM	Rs/ KM	Rs/ KM
07)	Driver Special Allowance beyond 12 Hrs	Rs...../hour	Rs...../hour	Rs...../hour	Rs...../hour
08)	Driver special allowance (bata) for using the vehicle for outstation trip	Rs...../day	Rs...../day	Rs...../day	Rs...../day

B2

NOTE

- a) Please refer this price bid format & quote the lowest rates for all the six activities (Si. No. 1 to 6 in Item Data) details in 'Item Data' on BEML SRM system only against the respective items provided therein.
- b) Rate quoted shall be exclusive of the GST.**
- c) In case Tenderer is not quoting for all activities, then their offer shall be rejected.
- d) The total extra KM beyond 80 KM shall be considered 300 KM max., for the purpose of determination of L-1.
- e) The total extra hours beyond 12 hrs. / Month shall be considered 24 hrs max., for the purpose of determination of L1.
- f) The lowest Bidder – L1 will be determined based on sum of all Eight (Si. no. 1 to 8 in item data) rates quoted.
- g) In quoting their rates, the tenderers are advised to take into account all factors, including any fluctuations in the market rates, etc. No request for revision of rates will be entertained on any account after acceptance of the offer or during the currency of contract.
- h) The quoted charges shall remain fixed throughout the contract period irrespective of change in Diesel Price.**